



**Memorandum**

**To:** Mayor, Town Council  
**From:** Rick Wixom  
**Date:** March 5, 2019  
**Re:** **March 13, 2019 Town Council Meeting**  
**Resolution 2019-04 FY 18-19 Budget Amendment #2**

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**Overview/Account Review**

The following accounts are recommended for amendment. The changes are also highlighted on the attached budget worksheets. As you review the information, please let me know if you have questions.

This budget amendment makes the following adjustments to the budget:

- **Streets and Parks Department**  
The parking lot at the River Park is in need of resurfacing and staff proposes to shift some funds in the Streets Department to the Parks Department to enable this work to proceed in the current budget year. Bids for the Redhawk/Zion Shadows construction project came in below estimated and budgeted amounts and this amendment shifts \$25,000 from Streets to Parks.
- **Transportation Fund**  
Our wayfinding consultants are recommending a number of signage changes related to wayfinding and parking. This amendment reduces the due to the GF by \$50,000 and utilizes \$30,000 of this reduction to fund new parking related signage. Other signs (vehicle and trail directional signs) will be budgeted at a later time in the general fund. The parking related signage needs to be up as soon as final approval on the sign designs occurs and this amendment clears the way for that to happen.

This amendment doesn't appropriate new money, so the General Fund revenues and expenditures are shown as unchanged. Further changes will be necessary in the Transportation Fund as we get through the remainder of the fiscal year and will be brought to the Council in subsequent amendments.

**General Fund Expenditures**

Streets (10-60)

Account Number	Description	Budget Amount	Amendment Amount	Difference
10-60-780	Capital Projects - Streets	563,500	538,500	(25,000)

**Parks (10-70)**

Account Number	Description	Budget Amount	Amendment Amount	Difference
10-70-780	Capital Projects - Parks	18,000	43,000	25,000

**Transportation Fund Expenditures**

Account Number	Description	Budget Amount	Amendment Amount	Difference
55-40-260	Building/Grounds Supplies/Maintenance	0	30,000	30,000
55-90-880	Transfer to GF	350,000	300,000	(50,000)

As always, if you have any questions during your review of this material, please do not hesitate to call.

RESOLUTION NO. 2019-04

A RESOLUTION OPENING AND AMENDING THE BUDGET OF REVENUES AND EXPENDITURES FOR THE VARIOUS FUNDS OF THE TOWN OF SPRINGDALE FOR THE FISCAL YEAR ENDING JUNE 30, 2019

WHEREAS, The Town Council has reviewed the current budget for compliance with State Law and operational needs; and

WHEREAS, the budgeted allotments of certain departments of the general, enterprise, and special revenue funds require revision to reflect budgetary changes; and

WHEREAS, the Town Council is responsible and has the authority to make necessary amendments to its budget; and

THEREFORE, BE IT HEREBY RESOLVED by the Town Council of the Town of Springdale that the following amendments are made to the budget for the 2018-2019 fiscal year:

**General Fund:**

Revenues and Expenditures remain unchanged at \$4,213,215

Amendment reduces Streets Department and increases Parks Department by \$25,000

**Transportation Fund:**

Reduce Expenditures by \$20,000 to total \$909,629

Passed and adopted this 13<sup>th</sup> day of March 2019.

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Stanley J. Smith, Mayor

Attest:

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Darci Carlson, Town Clerk

Account	Description	Change	Amend #1	18-19 Budget	Request	Who	Explanation
10-60-110	Salaries & Wages	0	55,638	55,638	55,638	Treas	
10-60-120	Payroll Tax Expense	0	5,916	5,916	5,916	Treas	
10-60-130	Employee Benefits	0	39,345	39,345	39,345	Treas	
10-60-150	Contract Labor	0	1,200	1,200	1,200		Prison work crew 4 days @ 300/day
10-60-210	Books & Subscriptions	0	-	-	-		
10-60-220	Public Notices	0	-	-	-		
10-60-230	Travel	0	-	-	-		
10-60-235	Vehicle Repair/Maintenance	0	2,500	2,500	2,500		
					1,500		Misc Repair/Maintenance
					1,000		Tires
10-60-236	Fuel	0	4,000	4,000	4,000	Treas	Fuel
10-60-237	Dump Truck Rental Expense	0	-	-	-		
10-60-240	Office Supplies/Expense	0	250	250	250	Treas	
10-60-250	Equip: Supplies/Maint	0	8,260	8,260	8,260		
					4,000		Various tools and supplies
					-		Equipment for Truck (lights, inverter, etc.)
					2,100		Plate compactor
					-		Equipment rental
					2,160		Backhoe Lease
10-60-255	Shop Equipment and Supplies	0	2,000	2,000	2,000		PW Shop Maintenance (split)
10-60-260	Streets Maintenance	0	27,000	27,000	27,000		
					400		coldmix for road patching
					1,500		Maintenance for shuttle stops (sealing roofs)
					7,000		Road base, A-Core cutting services, asphalt repair, project overruns
					2,900		Street signs and poles
					2,200		Other misc signs and poles
					5,000		Sidewalk grinding (trip and fall fixes)
					5,000		Sidewalk replacement (damaged, heaving, trip and fall)
					2,000		Road stiping paint/supplies
					-		Shop Road
					2,500		Emergency preparedness supplies
10-60-265	Uniforms	0	2,530	2,530	2,530	Treas	
					850		Quatermaster Uniform - PW (1 employee)
					1,500		New employee
					180		PPE/safety equipment

Account	Description	Change	Amend #1	18-19 Budget	Request	Who	Explanation
10-60-270	Utilities	0	8,675	8,675	8,675		
					175	Treas	Power at shop
					8,500	Treas	School crossing lights, street lights, shuttle/pedestrian lig
10-60-280	Telephone	0	800	800	800	Treas	
10-60-310	Professional/Technical Services	0	47,475	47,475	47,475		
					500		misc services
					375	Treas	Shop pest control services
					1,600		Twin D culvert cleaning
					5,000		Tree pruning
					40,000		Storm Water Master Plan update
					-		Trail maintenance
10-60-330	Education/Training	0	700	700	700		
					700		CEUs
					-	Treas	Arbinger Materials for training
10-60-340	Dues & Memberships	0	-	-	-		
10-60-480	Special Dept Supplies	0	300	300	300		
					200	Treas	Wellness incentive split (\$200 per ee)
					100	Treas	Staff Christmas party split (\$100 per ee)
					500		Event banners (event specific)
10-60-490	Computer Supplies	0	240	240	240	Treas	Lease L13-07/2016
10-60-510	Insurance/Surety Bonds	0	6,992	6,992	6,992		
					5,544	Treas	Liability Insurance (see split)
					880	Treas	Auto Insurance (see split)
					502	Treas	Property Insurance (see split)
					66	Treas	Equipment Insurance (see split)
10-60-610	Misc Supplies	0	250	250	250	Treas	
10-60-620	Misc Services	0	500	500	500	Treas	Vaccinations/Misc.
10-60-740	Capital Outlay - Equipment	0	46,770	46,770	46,770		
					-		vehicle purchasing:
					13,806		vehicle purchasing: skid steer loader
					26,964		vehicle account payment: Streets Dept
					2,000		Deep cut walk behind concrete/asphalt saw (streets porti
					4,000		Equipment/tools for new vehicle
10-60-750	Capital Outlay - Shop Equip (vehicles, welding, safety)	0	5,200	5,200	5,200		
					1,250		Safety marking supplies and signs (split 4 - streets, irigati
					-		Vehicle Maintenance Shop Improvements (see split)
					950		Welding improvements (see split)
					3,000		Repair floor at old Parks Shop (for sign shop)

Account	Description	Change	Amend #1	18-19 Budget	Request	Who	Explanation
10-60-780	Capital Outlay - Streets Projects	(25,000)	538,500	563,500	538,500		
							street maintenance and improvements, prioritized list
					330,000	fund balai	Redhawk - road reconstruction (minus water services)
					3,500		Hummingbird - sealcoat and crack seal
					29,000		Lion Blvd - seal coat and c rackseal
					4,000		Matilda - Seal coat
					5,000		Trapper Circle - sealcoat
					8,000		Winderland (Paradise to Lion) - seal coat
							Manzanita - road reconstruction (2019-2020)
							Watchman - road reconstruction (2020/2021)
							Canyon View - road reconstruction (2021-2022)
							Balanced Rock - road reconstruction [engineering require
							Paradise Road - road reconstruction, Winderland to Cem
							Big Springs - road reconstruction (2022-2023)
							Winderland (SR-9 to Paradise)
					176,000	fund balai	Zion Shadows Project (streets portion)
10-60-790	Capital Outlay - Other	0	667	667	667		Shop equipment
6081	Capital Lease Principal	0	-	-			
6082	Capital Lease Interest	0	-	-			
FY18-19 Budget		(25,000)	805,708	830,708			
Previous Year							
Difference							
Percentage Change							
	GF Rev	0	4,213,215	4,213,215			
	GF Exp	0	4,213,215	4,213,215			
		0	-	-			

Account	Description	Change	Amend #1	18-19 Budget	Request	Who	Explanation
10-70-110	Salaries & Wages	0	112,639	112,639	112,639	Treas	
10-70-120	Payroll Tax Expense	0	10,400	10,400	10,400	Treas	
10-70-130	Employee Benefits	0	46,002	46,002	46,002	Treas	
10-70-150	Contract Labor	0	900	900	900		Prison work crew: 3 days @ 300/day - Emergency clean up - various landscaping projects (sod, shoveling, etc.)
10-70-210	Books and Subscriptions	0	-	-	-		
10-70-220	Public Notices	0	-	-	-		
10-70-230	Travel	0	2,000	2,000	2,000		Training expenses
10-70-235	Vehicle Repair/Maintenance	0	5,500	5,500	5,500		Misc Repair/Maintenance Tires Trailer maintenance
10-70-236	Fuel	0	8,500	8,500	8,500	Treas	Fuel
10-70-237	Dump Truck Rental Expense	0	-	-	-		
10-70-240	Office Supplies/Expense	0	250	250	250	Treas	
10-70-250	Equipment, Supplies & Maint	0	13,110	13,110	13,110		Equipment rentals Equipment service, gas, supplies and maintenance fuel for mowers, trimmers, etc. Misc Equipment (see equipment lists) Additional disc golf baskets Push mower Christmas lights, holiday supplies Vehicle equipment and install (lights) Backhoe Lease
10-70-255	Shop Equipment and Supplies	0	500	500	500		
10-70-260	Bldgs & Grounds/Supp/Maint	0	29,250	29,250	29,250		turf fertilizer applications building and grounds supplies - light bulbs - trash bags - mutt mits - towels - paint, stain, brushes, etc. - replacement parts - cleaning supplies

Account	Description	Change	Amend #1	18-19 Budget	Request	Who	Explanation
					5,000		Irrigation repair and maintenance
					1,000		sod for cemetery
					1,000		Volleyball court maintenance
					1,000		Decorative Rock
					1,500		Playground Mulch
					1,000		Ball field maintenance and improvements (Infield mix,
					2,500		Trail maintenance
					1,000		Drainage improvements at Parks Shop
					750		River Park maintenance
					1,000		Tennis Court maintenance
					-		Shop Road
					2,500		Gazebo roofing replacement
					2,500		metering of irrigation water on town properties
10-70-265	Uniforms	0	1,880	1,880	1,880	Treas	
					1,700		Quatermaster Uniform - Parks (2 employee)
					-		New employee
					180		PPE/safety equipment
10-70-270	Utilities	0	3,000	3,000	3,000	Treas	
10-70-280	Telephone	0	3,000	3,000	3,000	Treas	
10-70-310	Professional/Technical Services	0	4,550	4,550	4,550		
					750		Electrician, Plumber, tech support, etc.
					600		Recycling at Town Park and River Park
					2,500		Tree Trimming
					700	Treas	Shop/Park restroom pest control
10-70-330	Education & Training	0	650	650	650		
					400		CPSI (playground certification)
					250		URPA/Outdoor Rec
					-	Treas	Arbinger materials for training
10-70-340	Dues and Memberships	0	150	150	150		URPA
10-70-480	Special Dept Supplies	0	600	600	600		
					400	Treas	Wellness incentive split (\$200 per ee)
					200	Treas	Staff Christmas party (\$100 per ee)
10-70-490	Computer Supplies	0	630	630	630		
					-		Tree Inventory
					-	Treas	Laptop Lease L9-07/2015 xfer'd to 1078
					180		Adobe Creative Cloud software (Toni)
					450		Laser printer for Toni's office
10-70-510	Insurance/Surety Bonds	0	6,913	6,913	6,913		
					5,544	Treas	Liability Insurance (see split)
					880	Treas	Auto Insurance (see split)
					377	Treas	Property Insurance (see split)
					112	Treas	Equipment Insurance (see split)



Account	Description	Change	Amend #1	18-19 Budget	Request	Who	Explanation
10-70-520	Youth Recreation Program	0	500	500	500		
10-70-610	Misc Supplies	0	250	250	250		
10-70-620	Misc Services	0	250	250	250		
10-70-740	Capital Outlay - Equipment	0	27,178	27,178	27,178		
					13,806		Vehicle Purchasing: Skid Steer loader
					7,172		vehicle account payment:Parks Dept
					1,200		Electric Fertilizer Spreader
					5,000		Wood Chipper
10-70-750	Capital Outlay - Shop Equipmer (vehicles, welding, safety)	0	190	190	190		
					-		Vehicle Maintenance Shop Improvements (see split)
					190		Welding improvements (see split)
10-70-780	Capital Outlay - Park Projects	25,000	43,000	18,000	43,000		
					1,500		Arbor Day trees/tree planting
					2,000		Replace concrete at ball field
					1,500		Pump cover at Town Hall
					1,000		Memorial Grove development
					2,000		Garbage can enclosures
					10,000		Retrofit of old WTP for Parks offices
					25,000		Paving River Park Parking Lot
10-70-790	Capital Outlay - Other	0	-	-	-		
							Other Shop Improvements (see split)
7081	Capital Lease Principal	0	-	-			
7082	Capital Lease Interest	0	-	-			
FY18-19 Budget		25,000	321,792	296,792			
Previous Year							
Difference							
Percentage Change							
	GF Rev	0	4,213,215	4,213,215			
	GF Exp	0	4,213,215	4,213,215			
		0	-	-			

Account	Description	Change	Amend #2	18-19 Budget	Request	Who	Explanation
<b>Operating Expenses</b>							
55-40-110	Salaries & Wages	-	197,461	197,461	197,461	Treas	
55-40-120	Payroll Tax Expense	-	15,544	15,544	15,544	Treas	
55-40-130	Employee Benefits	-	108,487	108,487	108,487	Treas	
55-40-150	Contract Labor	-	-	-			321,492
55-40-210	Books & Subscriptions	-	-	-	-		
55-40-220	Public Notices	-	-	-	-		
55-40-230	Travel	-	6,000	6,000	6,000		
					6,000		training related travel AIMS conference
					-	Treas	Pelorus Conf (split)
55-40-235	Vehicle Repair/Maintenance	-	1,200	1,200	1,200		
					400		Misc Repair/Maintenance
					800		Tires
55-40-236	Fuel	-	1,200	1,200	1,200	Treas	Fuel
55-40-240	Office Supplies & Expense	-	1,200	1,200	1,200	Treas	Office Supplies
55-40-250	Equip: Supplies/Maint	-	2,000	2,000	2,000		
					-	Treas	LaserFiche Maint. Agreement (see split)
					-	Treas	Downstairs Copier Maint. (split)
					2,000		Enforcement/Meter Supplies and Materials
55-40-260	Bldg/Grounds: supp/maint	30,000	30,000	-	30,000		
					30,000		parking sign program (wayfinding consultant)
55-40-265	Uniforms	-	1,500	1,500	1,500	Treas	PD Quartermaster
55-40-270	Utilities	-	-	-	-	Treas	
55-40-280	Telephone	-	2,400	2,400	2,400	Treas	
55-40-290	Postage	-	2,000	2,000	2,000	Treas	Postage/Meter Rental (split)
					-	Treas	UPS

Account	Description	Change	Amend #2	18-19 Budget	Request	Who	Explanation
55-40-310	Professional/Technical Services	-	113,925	113,925	113,925		
					-	Treas	portion of audit (split)
					-	Treas	Pelorus software support (split)
					28,800		Pay Station Back Office
					35,125		Enforcement Back Office and Software
					50,000		wayfinding signage consultant
55-40-330	Education/Training	-	6,000	6,000	6,000		
					-		Certifications
					6,000		Training
							AIMS Conference
					-	Treas	Arbinger materials for training - 1/2 new hire
55-40-340	Dues & Memberships	-	600	600	600		Parking Association
55-40-480	Special Dept Supplies	-	600	600	600		
					400	Treas	Wellness Incentive split (\$200 per ee)
					200	Treas	Staff Christmas party (\$100 per ee)
55-40-490	Computer Supplies	-	684	684	684		
					348	Treas	Holli Desktop lease (L17-07/2018)
					336	Treas	Holli Scanner lease (L17-07/2018)
					-		
					-		
55-40-510	Insurance/Surety	-	2,406	2,406	2,406		
					400	Treas	Auto Premium (see split)
					-	Treas	Property premium (see split)
					1,980	Treas	Liability Insurance (see split)
					26	Treas	Equipment Insurance (see split)
55-40-520	Bank Charges	-	17,600	17,600	17,600		
55-40-610	Misc Supplies	-	250	250	250	Treas	
55-40-620	Misc Services	-	250	250	250	Treas	
55-40-625	Bad Debt	-	-	-	-		
55-40-650	Depreciation	-	31,725	31,725	31,725		depreciation on meters
55-40-740	Capital Outlay - Equipment	-	6,597	6,597	6,597		
					-		Vehicle purchasing:
					6,597		Vehicle account payment: Transportation Fund
55-40-780	Capital Outlay - Transportation	-	-	-	-		
55-40-790	Capital Outlay - Other	-	-	-	-		
					-	Treas	

Account	Description	Change	Amend #2	18-19 Budget	Request	Who	Explanation
<b>Total Operating</b>		30,000	549,629	519,629			
<b>Non-Operating Expenses</b>							
55-40-810	Debt Service Principal	-	-	-	-		
55-40-820	Debt Service Interest	-	-	-	-		
55-40-830	Due to General Fund	-	-	-	-		
55-90-880	Transfer to General Fund	(50,000)	300,000	350,000	300,000		Due to GF
55-90-400	Transfer to Cap Projects Fund	-	60,000	60,000	60,000		Bike Projects (bike lanes, bike racks)
55-90-500	Transfer to Irrigation Fund	-	-	-	-		
55-90-600	Renewal and Replacement Fur	-	-	-	-		
55-90-990	Appriated Increase Fund Balanc	-	-	-	-		
<b>Total Non-Operating</b>		(50,000)	360,000	410,000			
<b>Total Transporation Fund Exj</b>		(20,000)	909,629	929,629			
				586,522			
				343,107			
				58%			
Transportation Fund Revenue				930,000		0	
Transportation Fund Expenses				929,629			
Totals Transportation Fund				371			