



Memorandum

To: Town Council
From: Thomas Dansie, Director of Community Development
Date: August 9, 2019
Re: **August 14, 2019 Town Council Meeting**
Virgin River Management Plan: Technical Consultant Selection and Contract

The Town adopted a Virgin River Management Plan (VRMP) earlier this year. Many of the strategies in the VRMP require the assistance of a technical consultant. Staff has gone through a Request for Proposals (RFP) process to select a technical consultant. Based on this RFP process, staff recommends the Council appoint Rosenberg Associates as the VRMP technical consultant.

The technical consultant will perform conduct an analysis of the Virgin river corridor. This analysis will be used to develop erosion hazard setback limits, a river buffer zone, and other related regulations. The consultant will prepare sample ordinance language the Town can use to implement these regulations in the Town Code. Finally, the consultant will develop concept level plans for a river bank restoration demonstration project in the River Park.

A copy of Rosenberg Associates response to the RFP is attached to give the Council background information on the consultant's qualifications, experience, and expertise.

Rosenberg Associates has prepared a contract for this project. The Attorney is in the process of reviewing the contract.

Staff recommends the Council take the following action:

- 1- Appoint Rosenberg Associates as the Virgin River Management Plan consultant (Agenda action item C6)
- 2- Approve the contract with Rosenberg Associates, and authorize the Mayor to execute the document (Agenda action item C7)

These actions should be done in two separate motions.