



**MINUTES OF THE SPRINGDALE TOWN COUNCIL SPECIAL MEETING ON
WEDNESDAY, JANUARY 29, 2020
AT SPRINGDALE TOWN HALL, 118 LION BOULEVARD, SPRINGDALE, UTAH
SPECIAL MEETING BEGINS AT 10:00AM**

Special meeting convened at 10:02am

MEMBERS PRESENT: Mayor Stanley J. Smith, Council members Randy Aton, Lisa Zumpft, Adrian Player, and Suzanne Elger

ALSO PRESENT: Town Manager Rick Wixom and Town staff including Garen Brecke, Tom Dansie, Dawn Brecke, Robby Totten, Ryan Gubler, Joe Barker, Robert George, and Town Clerk Darci Carlson recording. See attached sheet for attendees signed into the meeting.

Motion made by Lisa Zumpft to approve the agenda. Seconded by Randy Aton.

Zumpft: Aye

Elger: Aye

Aton: Aye

Player: Aye

Smith: Aye

Motion passed unanimously.

A. Discussion/Information/Non-Action Items

General discussion and announcements: Ms. Zumpft announced the Washington County Arts Council was putting on the Creative Age Arts and Healing Symposium February 29 in St. George. Information could be found on their website at www.artswashco.com or by speaking with Ms. Zumpft.

B. Administrative Non-Action Items

1. Discussion of 2020 capital project priorities, planning and budgeting: Mr. Wixom explained this discussion was the beginning of the budget process. The capital priorities list was used to identify project, personnel, equipment and RAP tax needs over the short-term and long-term. It was understood that items on the one-year list were expected to be funded in the upcoming budget. Departments had the opportunity to weigh in on the list prior to the meeting.

As a starting point, items completed in FY19-20 were noted, as were changes suggested by staff and those projects anticipated to be done in the current fiscal year.

Ms. Elger asked how items got on the list.

- Mr. Wixom indicated it was not a formal process. Generally, staff identified items of need then the Council set a priority.

The Council began to review the list on a line-by-line basis, starting with one-year immediate needs.

The History Center property/museum line item related to the rehabilitation of the building. Responsibility for this project was a joint effort between Mr. Wixom, Tom Dansie, and Ryan Gubler. Once completed, the facility would ultimately fall under the Parks and Recreation Department.

- A breakdown of the \$390,000 History Center budget was provided with the October 9, 2019 packet materials when the Council officially closed out the due diligence period.

Mr. Wixom anticipated the rehabilitation of the History Center building would begin later this year, with a projected open date of spring 2021. Other restoration, preservation, and historical wayfinding activities would move down the list.

- As long as the county tourism funds were shown to be used as intended, there were no reporting requirements.

The Town initiated a conversation with the property owner of the undeveloped parcel next to the George Barker River Park to ask their interest in selling. Acquiring this piece of property could provide an opportunity for the Town to expand the park.

Ms. Zumpft asked about small remnants of land along the river near the park.

- Mr. Wixom said these were owned by the Paiutes. At this time the Town was waiting to see what the Paiutes intended to do with their property before making an overture to purchase or trade.
- Ms. Zumpft suggested the Town open the conversation and investigate.
- Mr. Dansie acknowledged Ryan Gubler had built a great relationship with the Paiute tribe which was important to our partnership.

Ms. Zumpft asked how much cemetery headstone leveling would cost and how often it should be done.

- This was something the Town had never done before, but Ms. Carlson indicated headstones were considered private property and therefore fixing the issue of titling markers was complex. She suggested staff work with Kenworthy Monuments to learn more about the process and pricing.

Park shop improvements were viewed a priority so staff could safely use the building. Mr. Wixom indicated it was possible this project could be completed this fiscal year.

Mr. Player said it was important to get rid of the extension cords at the park restrooms. Other park restroom improvements included replacing windows and toilets.

Extension of the bike trail by Trees Ranch had been delayed due to right-of-way issues. Town staff continued discussion with the property owner. It was also possible to apply for grants to defray the cost of this project.

- Other trail improvements included: Development of a single-track trail on the mesa owned by the Paiutes which was the focus of the Earth Day project; Phase 2 of the Edgemont Trail; Possible trail development on the college property by the water tank.
- Trail planning was generally the responsibility of the Community Development Department, but trail maintenance fell under the purview of the Parks Department. The Streets Department managed paved trails.

Foothill and Big Springs were the next two streets slated for reconstruction.

- Ms. Elger asked about funding for streets projects. Mr. Wixom explained General Fund reserves were used for road repair projects, but last year Council determined money would specifically come from the Streets Capital Project Fund. The new county transportation tax would be put into the Streets Capital Project Fund to build up reserves. B & C road funds were used to seal coat Town-owned roads.

- Robert George said he constantly updated the streets list based on need. Every Town-owned road, including the CCC parking lot, Majestic View pull-out and River Park parking lot were on the list.

The Virgin River streambank project related to the area just past the old Chevron station. This section of the river was identified as a high erosion hazard area and, if eroded, could put Town water and sewer lines and access to Zion National Park at risk. Consultants recommended the Town protect this area as soon as possible. The Town would investigate costs for soft and hard armoring.

Regarding the Irrigation Fund, the Town submitted a grant to the Bureau of Reclamation for financial assistance with secondary meters. Based on state legislation, as of April, any new irrigation connection had to be metered.

Robert George proposed a plan for installation and operation of a Lion Boulevard gate to aid security of the water treatment plant and sewer ponds. Funds for this project were in the current year budget

- If the Mesa gate would stay, Mr. Player asked the Town to make it plumb.

Dredging sludge and removing cattails from the upper irrigation pond was important. This was a closed system and there was no benefit to having them there.

Installing a metering station at the Springdale/Rockville boundary would provide information on use and capacity to inform future master sewer plans.

- The topic of land application was discussed. The Town looked to state rules for guidance; however, the state wanted the Town to submit a proposal for review before giving any approvals.
- Due to river erosion by the sewer discharge area, the Town was either adding or taking away pipe. This was a public safety issue and potentially an economic issue if this area was not protected. This would be analyzed by Rosenberg as part of the sewer master plan.

Replacement of police vehicles followed the regular two-year schedule. Chief Brecke said the intent was to replace four vehicles this year, possibly keeping one for Parking Enforcement. Trucks were purchased through the state's procurement program which was a cheaper alternative.

- Maintaining one or two vehicles at Town Hall was discussed. These vehicles could be utilized for a number of activities including code enforcement and attending conferences. Staff would bring back an analysis how much was spent on personal automobile reimbursement versus this concept.

A water truck would be used to clean-up mud track-out, help alleviate a plugged storm drain, dislodge sewer clogs in the main line, and flush hydrants more efficiently. This was a key piece of equipment for Public Works.

- Mayor Smith encouraged staff to bring back a cost analysis for any vehicle or piece of equipment requested. It should contain information on renting versus purchase and a justification as to why it was needed.

The new water treatment plant was experiencing problems with chemical pumps. Staff recommended all six be replaced. Robby Totten indicated a number of things, not covered under warranty, had to be changed.

- Council agreed the Town needed equipment that worked. It was important to consider the number of manhours used to deal with the problems.

A turbidity meter would be used to automatically turn off water pumped from the river if turbidity went above a certain level. This was especially helpful during flood events. Staff would get pricing.

The Council discussed personnel needs. Timing of a museum part-time employee would depend upon when the facility opened. Mr. Wixom said it was anticipated this position could be a blend of volunteers and compensation through the Easter Seals program.

- Ms. Zumpft didn't recall the Council approving a part-time person. Personnel funding was to come from grants or other sources. Mr. Wixom said the original budget included some internal money to help cover some of the expenses.
- The expense of a part-time employee would need to be justified. Mayor Smith said it would be important for the Council to have a conversation and clarify how success was defined for this project.

Given the shift coverage and number of projects, another Public Works employee would allow the Town to get ahead of the backlog and mitigate impacts from being short-handed. All tasks could be managed in-house, alleviating contract work.

Consultant needs included hiring a professional to take the Memorial Park concepts to a final plan. Staff would investigate grants as a means to help fund the project.

- Hiring a transportation consultant to assess Winderland as a one-way road was a priority.
- Consultant work continued on ordinance revisions, and a streetscape consultant would be considered to assist the Planning Commission.

The RFP to identify a consultant for the affordable housing plan was out. The RFP for an open space planning consultant would be finalized and sent out soon. Mr. Wixom indicated the intent was to see if there was public support to do a general obligation bond to acquire open space.

Many of the recommendations from the 2009 storm water master plan had been completed during the SR-9 reconstruction project. An update to this plan was in progress. The irrigation master plan and the sewer master plan were also currently being worked on.

- A CIB grant from the state paid for half the costs of the storm water and irrigation water master plans.

Currently the RAP tax policy specified funds be allocated to projects over programs. The Council would consider a change to this policy in their February regular meeting. The Town received approximately \$35,000 each year in RAP tax funds.

- Z-Arts had been approved for funds to construct a bench near the irrigation ditch memorial plaque. There was now interest from the History Society to take on this project. In either case, since so much time had lapsed, a new RAP tax application would need to be submitted for approval.

Improvements to the maintenance yard/Public Works shop included construction of an 8-bay facility for Town-owned vehicles currently stored behind the Community Center.

- Regarding the proposed construction of a new Town Hall, Ms. Zumpft wanted the public to weigh in on the subject.

Without having information on relative costs, Ms. Elger asked how the Council could determine what mattered.

- Mr. Wixom explained these lists were used more as a point of discussion for planning purposes. This process helped set the Town's priorities over several years into the future.

Mayor Smith asked if Council of Government (COG) funds could be used for trail easements.

- Mr. Dansie said COG bylaws specified funds must be used for state highway or major transportation corridors; therefore, trail easements would not fit this criterion. Money was available in the Town's Park Impact Fee Fund or by applying for grants.

Council had previously considered Sunrise Engineering estimates for construction and long-term maintenance costs for the trail in Moenave. Since there were ongoing drainage issues in the subdivision, it was determined this should be addressed before proceeding with the trail improvements.

Mr. Wixom said as the entire community moved more toward renewable energy solutions, projects listed under Sustainability would become less important.

The request to rebuild/replace mixers was a recommendation to improve the condition of the sewer ponds. Pricing had not been investigated.

The waterline on Winderland Lane was currently a 6" pipe. Changing this out for an 8" pipe would delay the current reconstruction work. Since this was not a problem, Council decided to leave the pipe as-is but keep the change-out project on the five-year list.

Installation of mainline valves on the secondary system was an important project. Valves would be replaced one at a time instead of being done as a single project. Also, UDOT had specified SR-9 could not be dug up for five-years after the reconstruction work.

The Town had submitted a request to UDOT for TAP money (80/20 match) to fund construction of a sidewalk on SR-9 by Tiley Hill. Sidewalk construction on Lion Boulevard would be funded through the Federal Highways program.

Ms. Zumpft suggested projects on the 2-5-year priority list be broken down more granularly, such as 2-3 and 4-5 years.

Emily Friedman, an Americorps Vista intern, had been hired to serve as the Zion Regional Collaborative Coordinator. The intern position could be filled for up to three years, after which time the Town was looking into how this position could be sustainable into the future and possibly dovetail with a role in the Community Development Department.

Mr. Wixom said the culinary master plan update would move to the 2-5 year list.

2. Conversation concerning possible change to the timing of packet material distribution for

Council meetings: Ms. Zumpft discussed this idea at the last Council meeting. Mr. Wixom said staff could likely support packets being sent out one or two days earlier, however it was not advised to be disseminated in piecemeal fashion.

- Mayor Smith agreed. He said the agenda was still fluid until packet day. Keeping packet day on Friday allowed the maximum amount of time for items to make the agenda.
- For Ms. Zumpft, the intent of moving the distribution date back was to have more time with staff and others for questions.
- Ms. Elger asked how this change would affect staff. Packet day was frenetic and the effort to compile material took weeks.

Staff would look at the impacts if the schedule changed to a Thursday deadline.

Adjourn

Motion to adjourn at 12:49pm made by Randy Aton. Seconded by Lisa Zumpft.

Zumpft: Aye

Elger: Aye

Aton: Aye

Player: Aye

Smith: Aye

Motion passed unanimously.

Darci Carlson, Town Clerk

APPROVAL: _____ DATE: _____

A recording of the public meeting is available by contacting the Town Clerk's Office. Please call 435-772-3434 or email springdale@infowest.com for more information.

Pending Approval



PO Box 187 118 Lion Blvd Springdale UT 84767

ATTENDANCE RECORD

Please print your name below

Meeting Town Council Date 1/29/20

Name (please print)

none