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**MINUTES OF THE SPRINGDALE TOWN COUNCIL SPECIAL MEETING ON  
WEDNESDAY, JUNE 26, 2019 AT 10:00 AM AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.**

**Meeting convened at 10:00 AM**

**MEMBERS PRESENT:** Mayor Stanley J. Smith, Lisa Zumpft, Adrian Player, Mike Alltucker and Randy Aton

**ALSO PRESENT:** Town Manager Rick Wixom, Director of Community Development Tom Dansie, Town Treasurer Dawn Brecke, Police Chief Garen Brecke, and Deputy Clerk Katy Brown recording. See attached sheet for citizens signed in.

**Motion made by Lisa Zumpft to approve the agenda; seconded by Randy Aton.**

**Aton: Aye**

**Zumpft: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Discussion/Information/Non-action Items**

**General discussion & announcements:** Mr. Wixom would meet with Sunrise Engineering on Thursday June 27<sup>th</sup> at 9:00 am to discuss the final transition from the old water treatment plant to the new water treatment plant. All the state requirements had been satisfied, but staff wanted to run more tests on some of the programming and pump systems.

Mr. Player asked how long they would test-run the tanks with water before going live.

- Mr. Wixom said the last two weeks hadn't shown any major issues but appreciated the Council's feedback on how long an appropriate test period should be.
- Mayor Smith requested a full 30-day test period with an evaluation in two weeks.

Mr. Wixom also summarized the environmental analysis report for the historic building on the Canyon Ranch property. It had shown findings of asbestos and lead-based paint.

Ms. Zumpft was curious about the process to remove lead and asbestos from a building. She wondered if the building would need to be tented.

- Mr. Aton said the process varied based on size of building. An abator would need to evaluate.
- Mr. Wixom said they planned on including removal work on the RFP for interior demolition. They could discuss more in-depth about sequencing and determine if it was better to perform asbestos removal before the construction phase rather than during.

Ms. Zumpft asked if bids for lead/asbestos removal/demo would come before the Council soon as an action item.

- Many parts of the process would need a bid check-off and decisions would have to be made soon. The development agreement allowed the Town six months to determine what work needed to be completed, perform analyses, obtain bids, and secure funding. They would need to act before that time expired.

Ms. Zumpft asked if the August Town Council meeting would be too early to plan on taking action on the bids received.

- The funding application would be submitted to the tourism office in August so it would most likely be September before all the boxes were checked and ready for the Council to review and discuss.

Mayor Smith suggested asking a member of the Excell family if they knew anything about the fuel oil tanks referenced in the environmental report.

### **Action Items – Administrative**

**1. Budget Hearing: Resolution 2019-08 to open and amend the FY 2018/19 budget:** Mayor Smith announced the agenda item.

**Council questions:** Relating to Transportation Fund 55-37, Ms. Zumpft asked if the Town had paid off all expenses and started accumulating again.

- Mr. Wixom reported that they still owed that fund some money but were making payments to it in \$50,000 increments. The new meter purchase had exhausted the balance at one point, but the fund was accumulating again.
- Ms. Zumpft was curious about offering funds from the Transportation account in the future to the upcoming transit system from St. George to Springdale.
- Mr. Wixom said a majority of the focus of the fund had been covering costs to make the Town more user-friendly and easier to navigate via additional way-finding efforts and the parking program.
- Mayor Smith spoke briefly about recent discussion on the County level regarding funding requirements for participating municipalities. He was hesitant to offer any additional funding on top of the buy-in requirement until the Transit System program was better defined.

**Public questions:** None were asked.

**Motion made by Lisa Zumpft to open the public hearing for Resolution 2019-08 to open and amend the FY 2018/19 budget; seconded by Adrian Player.**

**Aton: Aye**

**Zumpft: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Public comments:** None were made.

**Motion made by Lisa Zumpft to close the public budget hearing; seconded by Adrian Player.**

**Aton: Aye**

**Zumpft: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Council discussion:** There was no further discussion.

**Motion made by Lisa Zumpft to approve the Budget Resolution 2019-08 to open and amend FY 2018-19 budget; seconded by Randy Aton.**

**Aton: Aye**

**Zumpft: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**2. Revision to the Town of Springdale Personnel Policy regarding personal use of public property:**

Rick Wixom reported that there had been a long-standing State prohibition on personal use of municipal money. Engaging in such an act was a felony. A recent State bill had added personal property to the prohibition, but stated that it would not be a felony if the employee had reason to use government property occasionally for personal use and had approval to do so. Town staff had recently reviewed and updated Springdale's policy to be congruent with State law that incidental personal use of government property that had been assigned as part of the employee's job function (i.e. a computer) was approved and would not result in a felony if proper authorization had been given.

Mr. Alltucker asked how the Town would memorialize an authorization to use government property for personal use.

- Mr. Wixom replied that staff left the policy open to authorization being given either verbally or in writing.

Mr. Alltucker asked how the policy related to Town vehicle use.

- Vehicle use was covered under a separate policy.

**Motion made by Lisa Zumpft to approve the revision to the Town of Springdale Personnel Policy regarding personal use of public property; seconded by Adrian Player.**

**Aton: Aye**

**Zumpft: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**3. Ordinance Amendment: Ordinance 2019-05, changes to section 6-2-12 pertaining to late**

**penalties for parking citations:** State law had recently changed regarding parking citation fees. The new law limited parking citation fee amounts to no more than 25% of the original ticket amount. Staff had determined that the Town's current approved fee structure had citations amounts that exceeded the State limit. The proposed ordinance revision brought the citation fees down to the threshold determined by the State.

Mr. Aton asked if the Town should consider provisions for employees involved in routine temporary work i.e., journeymen and laborers who were consistently performing work in Springdale.

- Chief Brecke said that no provision currently existed for this scenario.
- Mayor Smith had spoken with the Police department and was trying to find targeted solutions for this type of situation. The goal in the future would be to find a solution and apply it equally.

Mr. Dansie recommended taking action on the fee structure presented in the meeting in regard to parking citation fees, but keep the discussion in mind for any future policy revisions that would take routine workers into consideration.

**Motion made by Adrian Player to approve Ordinance 2019-05, changes to section 6-2-12 pertaining to late penalties for parking citations effective July 1<sup>st</sup> 2019; seconded by Randy Aton.**

**Aton: Aye**

**Zumpft: Aye**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**

**Adjourn: Motion to adjourn at 10:28 AM made by Lisa Zumpft; seconded by Randy Aton.**

**Aton: Aye**

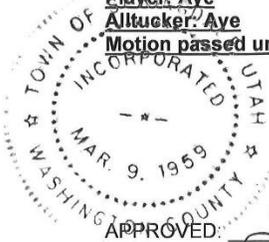
**Zumpft: Aye**

**Smith: Aye**

**Plaver: Aye**

**Alltucker: Aye**

**Motion passed unanimously.**



  
\_\_\_\_\_  
Katy Brown, Deputy Clerk

APPROVED:  \_\_\_\_\_

DATE: 7/10/19

