



Pool Permit Checklist

We encourage you to contact Niall Connolly, our Principal Planner, at nconnolly@springdale.utah.gov or (435) 522-4130 before making an application.

Our Community Development Department has created this checklist to make the application process for a Pool Permit as seamless as possible for you. Kyndal Sagers, our Zoning Administrator, is your main point of contact at ksagers@springdale.utah.gov or (435) 522-4130. Additionally, other departments may review the application to ensure compliance with the Town Code. The checklist below is everything you will need to include in your application to ensure that it is a complete application.

Application Process

Application for a pool permit is made online through the Town's permit application portal. You can access the pool permit application through this [link](#). You will need the following information to make an application. Please gather this information before making an application.

Property Owner Contact Information

Property owner's first and last name, telephone number, contact email, and mailing address.

Point of Contact Information

This is the applicant's information, including first and last name, telephone number, and contact email. The contact email listed will be the email we will use to communicate with.

Site Information

Site Address
Subdivision Information (if applicable)
Lot # (if applicable)
Parcel #

Project Information

Letter of Authorization

If the applicant is not the homeowner, a written letter of authorization from the property owner authorizing the applicant to make the Building Permit Application is required.

Construction Plans

Site plan of the pool in relation to the property
Engineering/construction details
Lighting Plan
Total amount of lumens for pool lighting

License Numbers

Provide the full license numbers for the general contractor, electrical contractor, plumbing contractor, and any other contractors.

Type of Pool**Excavation Cubic Yards****Estimated Project Value**