



Grading Permit Checklist

We encourage you to contact Niall Connolly, our Principal Planner, at nconnolly@springdale.utah.gov or (435) 522-4130 before making an application.

Our Community Development Department has created this checklist to make the application process for a Grading Permit as seamless as possible for you. Kyndal Sagers, our Zoning Administrator, is your main point of contact at ksagers@springdale.utah.gov or (435) 522-4130. Additionally, other departments may review the application to ensure compliance with the Town Code. The checklist below is everything you will need to include in your application to ensure that it is a complete application.

Application Process

Application for a grading permit is made online through the Town's permit application portal. You can access the grading permit application through this [link](#). You will need the following information to make an application. Please gather this information before making an application.

Property Owner Contact Information

Property owner's first and last name, telephone number, contact email, and mailing address.

Point of Contact Information

This is the applicant's information, including first and last name, telephone number, and contact email. The contact email listed will be the email we will use to communicate with.

Contractor Information

Contractor name, telephone number, contact email, mailing address, and license number.

Project Information

Address

Parcel number

Zone (if unsure, review the [GIS Map](#) or call the office) Excavation cubic yards

Brief Description of Project

Will utilities be impacted or implemented?

Grading Plan, Including the Following Information:

1. Property boundaries.
2. Accurate predevelopment contours in no greater than two-foot contour intervals (five-foot contours if the site is larger than five acres) shown as dashed lines.
3. Post-development contours shown as solid lines.
4. Grading limits in conformance with section 10-15B-5 of this chapter. E. Any areas of 30 percent or greater grade.
5. Location, height, and slope of all cut and fill slopes.
6. Engineered plans for slope stabilization if the project contains any cut or fill slopes steeper than one and one-half to one and greater than four feet in height.
7. Finished pad elevation of all proposed structures.
8. Rock ledges, boulders, and native vegetation within the grading limits that will be preserved pursuant to subsection 10-15B-4A of this chapter.
9. Areas requiring revegetation as well as quantities, locations, sizes and types of plants used to satisfy the revegetation requirements of section 10-15B-8 of this chapter.
10. Details regarding irrigation of vegetation used to fill the revegetation requirements of section 10-15B-8 of this chapter.
11. A note indicating all areas outside of the grading limits will be fenced or taped off during construction to prevent accidental or incidental disturbance of these areas.
12. Color renderings, to scale, of any cut or fill slope over four feet in height that will be visible from the valley floor or the SR-9 highway corridor.