



### **Fence/Wall Permit Checklist**

We encourage you to contact Niall Connolly, our Principal Planner, at [nconnolly@springdale.utah.gov](mailto:nconnolly@springdale.utah.gov) or (435) 522-4130 before making an application.

Our Community Development Department has created this checklist to make the application process for a Fence/Wall Permit as seamless as possible for you. Kyndal Sagers, our Zoning Administrator, is your main point of contact at [ksagers@springdale.utah.gov](mailto:ksagers@springdale.utah.gov) or (435) 522-4130. Additionally, other departments may review the application to ensure compliance with the Town Code. The checklist below is everything you will need to include in your application to ensure that it is a complete application.

### **Application Process**

Application for fence/wall permit is made online through the Town's permit application portal. You can access the fence/wall permit application through this [link](#). You will need the following information to make an application. Please gather this information before making an application.

#### **Property Owner Contact Information**

Property owner's first and last name, telephone number, contact email, and mailing address.

#### **Point of Contact Information**

This is the applicant's information, including first and last name, telephone number, and contact email. The contact email listed will be the email we will use to communicate with.

#### **Project Information**

Site Address

Parcel #

Zone (if unsure, check the [GIS Map](#) or call the office) Fence/Wall height

Fence/Wall length

Fence/Wall material

Fence/Wall color

#### **Attachments**

Drawings or plans showing the proposed location of the fence/wall