



Demolition Permit Checklist

A demolition permit is required to remove, demolish, deconstruct, or raze any building or structure, or any portion or component of a building or structure, when the original construction or installation of said building or structure, or portion or component thereof, would have required a building permit.

The Community Development Department has created this checklist to make the application process for a Demolition Permit as seamless as possible for you. Kyndal Sagers, Zoning Administrator, is your main point of contact at ksagers@springdale.utah.gov or (435) 522-4130. Additionally, other departments may review the application to ensure compliance with the Town Code. The checklist below is everything you will need to include in your application to ensure that it is a complete application.

We encourage you to contact Niall Connolly, Principal Planner, at nconnolly@springdale.utah.gov or (435) 522-4130 before making an application to discuss applicable land use regulations. We encourage you to call Zac Martin, Building Inspector, at (435) 680-8559 to discuss applicable building code regulations.

Please contact the Springdale Public Works Department at 435-772-3434 to discuss water and sewer shut off issues.

Please visit the Utah Department of Air Quality for more information about demolition requirements demolition.utah.gov

Application Process

Application for a demolition permit is made online through the Town's permit application portal. You can access the demolition permit application through this [link](#). You will need the following information to make an application. Please gather this information before making an application.

Property Owner Contact Information

Property owner's first and last name, telephone number, contact email, and mailing address.

Point of Contact Information

This is the applicant's information, including first and last name, telephone number, and contact email. The contact email listed will be the email we will use to communicate with.

Contractor Information

Demolition permits are only issued to the following: State licensed demolition or wrecking contractors, general contractors, engineering contractors, or property owners acting as their own

general contractor. Please see the owner/builder form
<https://msd.utah.gov/DocumentCenter/View/645/Owner-Builder-Certificate->

Contractor name
Telephone number
Contact email
Mailing address
State license number
Contractor-owner-builder form (if applicable)

Project Information

Note that dumpsters, restrooms, and material storage shall be kept on property and off of town streets, sidewalks, and adjacent properties.

Address
Parcel number
Zone (if unsure, review the [GIS Map](#) or call the office)
FEMA Floodplain Zone (if unsure, review the [GIS Map](#) or call the office)
Total project cost (this must include labor and materials)

Site Plan

Note on plan if demolition includes the foundation or basement. If foundation or basement is removed, backfill will be required. If foundation or basement is not removed, the property owner will be responsible for ensuring the safety of the property by way of a fence or other approved method - approval shall be in writing from the Director of Community Development, Thomas Dansie at tdansie@springdale.utah.gov.

Demolition Plan

Include a plan clearly showing all existing buildings and structures on the site. Clearly indicate which structures will be retained and which will be demolished. If only a portion of a building or structure is to be demolished, include a floorplan clearly showing which portions of the structure will be demolished and which will be preserved.

Utah Division of Air Quality

Attach the demolition notification permit (10-day demo permit). This can be obtained at demolition.utah.gov

Hazardous Inspection Report

Attach a report for the inspection of hazardous wastes, including but not limited to, asbestos, lead paint, fluorescent lights, etc. Approved inspection agencies can be found at demolition.utah.gov

Clearance of all Utilities

Electricity - Rocky Mountain Power (888) 221-7070

Water & Sewer - Springdale Public Works (435) 772-3434

Storm Water Pollution Prevention

If the property is one acre or larger, a Notice of Intent (NOI) must be filed with the State (801) 536-4300, and a permit number (from the State) must be submitted on the application. Full SWPPP is required. Must follow the State of Utah guidelines, which can be found at <https://deq.utah.gov/water-quality/general-construction-storm-water-updes-permits>

