



### **Administrative Agricultural Use Permit Checklist**

Small, medium, and large animals are allowed in the VR zone as defined in 10-15D-3 of the Town Code. The keeping of bees is allowed in the VR and FR zones as defined in 10-15-D-7 of the Town Code.

The Community Development Department has created this checklist to make the application process as seamless as possible for you. Kyndal Sagers, Zoning Administrator, is your main point of contact at [ksagers@springdale.utah.gov](mailto:ksagers@springdale.utah.gov) or (435) 522-4130. Additionally, other departments may review the application to ensure compliance with the Town Code. The checklist below is everything you will need to include in your application to ensure that it is a complete application.

We encourage you to contact Niall Connolly, Principal Planner, at [nconnolly@springdale.utah.gov](mailto:nconnolly@springdale.utah.gov) or (435) 522-4130 before making an application to discuss applicable requirements and standards.

### **Application Process**

Application for an Administrative Agricultural Use Permit is made online through the Town's permit application portal. You can access the Administrative Agricultural Use Permit application through this [link](#). You will need the following information to make an application. Please gather this information before making an application.

#### **Property Owner Contact Information**

Property owner's first and last name, telephone number, contact email, and mailing address.

#### **Point of Contact Information**

This is the applicant's information, including first and last name, telephone number, and contact email. The contact email listed will be the email we will use to communicate with.

#### **Site Information**

Address

Parcel number (if unsure, review the [GIS Map](#) or call the office)

Zone (if unsure, review the [GIS Map](#) or call the office)

#### **Site Plan**

Upload a site plan of the property showing the locations of all agricultural uses

Upload a site plan with information regarding the size, height, and material used in all structures

**Letter of Authorization**

If the applicant is not the owner of the property. Attach a letter from the property owner authorizing you to make this application

