



Town of Springdale

Job Description

Title:	Utility Maintenance Operator I	Code:	
Division:	Operations	Effective Date:	07/2018
Department:	Public Works	Last Revised:	

TOWN OF SPRINGDALE
Full-Time Position Vacancy

Utility Maintenance Operator I

The Town of Springdale is seeking a full-time Utility Maintenance Operator I to work in the Public Works Department. Qualified applicants must be 18 years or older, have graduated from high school or have a G.E.D., and have one (1) year of work experience in construction, maintenance, or repair of public works utilities systems. Qualified applicants must possess a valid Utah driver's license, and must be willing to work weekends, holidays, and to respond to emergencies as needed.

Summary:

This position performs a variety of entry level semi-skilled duties related to the construction, installation, maintenance, and repair of town utility and public works service systems including streets, water treatment and distribution, and wastewater collection and treatment. Duties include participation in the maintenance of town parks, buildings, and recreational facilities as needed. The Utility Maintenance Operator I works under the supervision and direction of the Public Works Supervisor and Public Works Superintendent.

A complete job description, including essential functions and minimum requirements of the Utility Maintenance Operator I position is available on the Town's website:

www.springdaletown.com/236/Employment-Opportunities

Compensation:

Competitive compensation, consistent with training and experience, is offered. Anticipated hiring range is \$15.28/hour - \$19.10/hour (\$31,776-\$39,720/year) including a comprehensive benefits package.

Application Process:

Interested applicants should submit a Town employment application, resume, and cover letter to Dawn Brecke, Town of Springdale Human Resources, 118 Lion Blvd., P.O. Box 187, Springdale, UT 84767. Position will remain open until filled. First review of applicants will be Monday, July 30, 2018. Applications are available on the Town's website.

The Town of Springdale is an equal opportunity employer and an alcohol and drug-free work place. The successful applicant will be required to submit to pre-hire drug testing and physical, and be a rated qualified driver after review of applicant's MVR per town policies.

GENERAL PURPOSE

Performs a variety of **entry level semi-skilled** duties related to the construction, installation, maintenance and repair of town utility and public works service systems including streets, water treatment and distribution, and wastewater collection and treatment. Participates in the maintenance of town parks, buildings, and recreational facilities as needed.

SUPERVISION RECEIVED

Works under the general supervision of the Public Works Superintendent or Public Works Supervisor.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Wastewater: Performs field operations related to wastewater system installation and maintenance to ensure proper collection and treatment of wastewater; performs daily rounds at the water/wastewater treatment plants; assists with collection and submits routine monitoring samples for water/wastewater systems; performs sewer collection system maintenance, and repairs; operates a variety of hand or power equipment; repairs leaks in sewer system(s); assists with annual sewer main cleanings; arranges inspections or videos of manholes and sewer lines to detect leaks or malfunctions; monitors wastewater treatment/lagoon processes to ensure compliance with EPA effluent regulations and standards

Water: Performs day-to-day technical field operations related to water system installation and maintenance to ensure distribution of culinary water to town residents; draws water samples, monitors chlorine, turbidity, etc.; operates backhoe and trenching equipment; performs installation or repair of water service connections, water lines and meters, performs fire hydrant flow tests; repairs or replaces fire hydrants; repairs water mains; cleans and maintains storage tanks and springs; operates and exercises water line valves; conducts water sampling; performs annual PRV maintenance; monitors treatment and storage of water supply using SCADA telemetry.

Monitors Water Treatment Plant and related production operations; tracks all aspects of the culinary water system, water purification and treatment processes, and records and documents observations including levels, pressures, chlorine and chemical applications, etc.; treatment plant maintenance, pump maintenance and installation.

Operates a variety of hand tools and small power equipment to repair old water lines; locates and uncovers broken lines; cleans tools and equipment.

Irrigation: Performs day-to-day technical field operations related to pressurized irrigation system installation and maintenance to ensure distribution of irrigation water to town irrigation customers; performs installation or repair of irrigation connections and lines, performs maintenance on the diversion structure and pump station to ensure adequate distribution.

Streets: Repair and maintain drainage system, street and alley ways; operates a variety of heavy equipment and machinery including backhoe; operates light to medium equipment, including dump trucks, roller/compactor, street sweeper, etc. and other similar equipment in the construction, maintenance and repair of various street department projects and sites; oversees necessary cement work on sidewalks, curbs, and gutter; assists in the installation of approved street signs; transports and deposits various construction materials such as sand, gravel, dirt, blacktop, etc.; performs patching, storm drain cleaning, repair and construction, snow and ice control, gravel street maintenance; debris collection, etc.

Participates in work site safety procedures; sets up barricades, safety signs and signal equipment; checks and services assigned equipment; performs routine maintenance and emergency repairs; performs flagger duties in work areas;

Facility & Vehicle Maintenance: Performs routine maintenance functions as needed to ensure safe and efficient vehicle and equipment operations; follows general preventative maintenance schedules related to fluid levels, air pressures, electrical functions, hydraulics, etc.

Performs various skilled duties working on projects requiring concrete finishing, welding, carpentry, plumbing, and electrical operations.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from high school; plus possession of designated technical certifications;
AND
- B. One (1) year experience in construction, maintenance or repair of public works utilities systems;
OR
- C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

Some knowledge of operating basic manual and power tools; the standard practices, methods, materials and tools necessary for pipe line construction and repair activities; pipe fitting procedures including water, sewer and gas; the occupational hazards and safety precautions of trench work construction and pipeline maintenance work; hazards common to heavy equipment operation; safety standards related to street construction and maintenance; material and methods of constructing roads, drain systems etc.; water supply and distribution systems; hazards associated with water treatment chemicals; wastewater and airborne pathogens; interpersonal communication skills.

Some level skill in operating a variety of hand, power and long-handled tools; operating heavy equipment such as, dump truck, , backhoe, dump trucks, vac excavator, street sweeper, etc.

Ability to operate heavy equipment of various kinds under varying conditions; perform heavy physical labor; develop and maintain effective working relationships with co-workers; communicate effectively, both verbally and in writing; tolerate weather extremes in the work environment; ability to perform basic mathematical computations in reading and using various meters, gauges and related devices.

3. Special Qualifications:

Must be, or become, a certified level I or II, Water & Waste Water Operator. Must maintain credentials by completing industry CEU accredited training. Must possess a valid Utah driver's license. Required to work rotating or on-call schedule, including weekends and holidays; responds to Public Works emergencies as required. May be required to become confined space certified. May be required to become a certified flagger.

4. Work Environment:

While performing the duties of this job, the employee occasionally works in high, precarious, or confined places. The employee regularly works near moving mechanical parts and in outside weather conditions and may be exposed to toxic or caustic chemicals and risk of electric shock. The noise level in the work environment is usually moderate. Must be able to exert up to 100 pounds of force occasionally and 25-60 pounds of force frequently to lift, carry push, pull, or otherwise move objects. Requires the ability to maintain body equilibrium when bending, stooping, crouching, reaching and/or stretch arms, legs, or other parts of body and to physically maneuver over and/or upon varying terrain, surfaces, or physical structures. Essential functions require talking, hearing and seeing. Works in confined spaces that require ventilation to protect against potential noxious gases and fumes as well as water engulfment. Required to wear protective safety gear and use safety equipment to protect against potential biohazards possibly encountered during performance of maintenance activities. May work with restricted use chemicals to perform maintenance activities. Common eye, hand, finger dexterity is required. Performs essential functions in the public right-of-way. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Daily exposure to seasonal weather extremes and frequent local travel required in normal course of job performance.

Disclaimer: The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I _____ have reviewed the above job description. Date _____

(Employee)